## Curriculum Vitae (CV) Paul Danso Asare

## **Personal Information**

| Name<br>Address<br>Phone Number<br>E-Mail<br>Professional Profile<br>Date of Birth<br>Place of Birth<br>Nationality | Paul Danso Asare<br>Geschwister-Scholl-Straße 1,<br>35039, Marburg, Germany<br>017663612259<br>pauldasare@gmail.com<br><u>LinkedIn, GitHub</u><br>02.04.1994<br>Tema, Ghana<br>Ghanaian   |
|---|---|
| Education   |   |
| 04/2023 - Current<br>10/2013 - 05/2017  | Philipps Universität Marburg, Germany<br>Master of Science, Economics and Institutions<br>University of Ghana, Legon, Ghana   |
| Work Experience   | Bachelor of Arts In Economics and Information Studies   |
| 01.09.2018 - 09.03.2023   | <ul> <li>Isopanel Limited, Tema, Ghana</li> <li>Finance Officer (Full-Time)</li> <li>Roles: <ul> <li>Implemented technological solutions to streamline financial processes, reducing processing time by 25% and improving accuracy by 20%.</li> <li>Analyzed financial data to provide strategic insights and recommendations, leading to a cost-saving strategy that reduced expenses by 5%</li> </ul> </li> </ul>   |
| 01.08.2017 - 01.08.2018   | <ul> <li>Bayport Financial Services, Accra, Ghana</li> <li>Information Service Officer (Full-Time)</li> <li>Roles: <ul> <li>Managed the implementation and maintenance of information systems, troubleshooting technical issues, and providing user support within a financial services environment.</li> <li>Collaborated with cross-functional teams to implement system enhancements, resulting in a 30% increase in user satisfaction with system performance.</li> </ul> </li> </ul> |

| 01.04.2016 - 30.06.2016                           | Bayport Financial Services, Accra, Ghana  |
|---|---|
|   | IT Support (Internship)<br>Role:  |
|   | • Assisted in providing technical support, troubleshooting hardware and software issues for users within a financial services environment.  |
| Knowledge and Skills                              |   |
| Languages   | English: Native (Advanced)<br>German: A2  |
| IT Coding Skills                                  | HTML, CSS, <u>Python</u> , JavaScript, <u>C Program</u> Git, <u>Shell</u> , VS Code<br>Editor, Vim Editor   |
|   | Soft Skills: Problem-solving, Analytical thinking, Teamwork, Excellent communication, Fast Learner  |
| Professional Development &<br>Continuous Training | <ul> <li><u>Responsive Web Design Developer Certification</u></li> <li>JavaScript Algorithm and Data Structures Certification<br/>(freeCodeCamp)</li> <li>Python Programmer Career Track (DataCamp)</li> </ul>  |
| Volunteering & Conferences                        | <ul> <li>Moderated tech-talk sessions &amp; attended workshops and lecturers<br/>on Software Development &amp; IT</li> <li>IT-Tage 2023 Conference, Frankfurt</li> <li>ITCS Conference 2023, Frankfurt</li> <li><u>WeAreDevelopers World Congress 2023</u>, Berlin</li> </ul> |
| Personal Projects on Software<br>Development      | <ul> <li>Built a professional responsive <u>portfolio webpage</u> using<br/><u>HTML, CSS and JavaScript</u></li> <li>Built a <u>survey form</u> to collect data from users</li> </ul>   |